

Navsahyadri Charitable Trust
College of Education (B.Ed. & M.Ed.), Chakan

Minutes of IQAC Meetings
Academic Year 2021-22

Meeting Dates:

- 1) 27th December 2021**
- 2) 21st April 2022**
- 3) 15th September 2022**


Navsahyadri Charitable Trust
College of Education (B.Ed. & M.Ed.), Chakan

Internal Quality Assurance Cell (IQAC) Committee
Academic Year 2021-22

Sr.No.	Name	Representation	Designation
1	Mr.Dudhawade D.R.	Act. Principal	Chairperson
2	Mr. Mahalle Sunil V.	Teacher Representative B. Ed.	Member
3	Mr. Survase S.B.	Teacher Representative M. Ed.	Member
4	Dr.Giri S D.	Teacher Representative M. Ed.	Member
5	Prof. Deshmukh Y.S.	Teacher Representative B. Ed.	Member
6	Prof.Pawar S.A.	Teacher Representative B. Ed.	Member
7	Mr.Jadahv G.A.	Management Representative	Member
8	Mrs. Ubale Manisha	Representative Non. Teaching Staff	Member
9	Mrs. Pingle A.S.	Representative of Student Alumni	Member
10	Mr. Ghodake B.S.	Representative of Student	Member
11	Mr. Deshmukh S.S.	Industry Representative	Member
12	Mr. Deshmukh R.S.	Employer Representative	Member
13	Mr.Ghogare Shekhar	Local Society Representative	Member
14	Mr.Kalekar Dhrmnand	Stakeholder Representative	Member
15	Mr.Sathe H.D.	Coordinator	Coordinator


IQAC Co-ordinator

Principal


PRINCIPAL
NSCT'S College of Education
Chakan, Tal-Khed, Dist-Pune

1. First IQAC meeting of Academic Year 2021-22

Date: 24.12.2021

Under the chairmanship of Mr.Dudhawade D R, Act. Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Sathe H. D. in the faculty room on 24th December 2021. The following important points have been discussed and resolution made accordingly.

Agenda


- Presentation of minutes of the last meeting
- Staff Selection procedure of both B Ed and M Ed has been reviewed
- Deciding the yearly Plan of Action with respect to Academic , Curricular and Co-curricular activities for the year 2021-22
- Introduction and Induction of newly nominated members of IQAC cell.
- To conduct training programs for teaching & Non-teaching staff.
- Any other matter

MINUTES OF IQAC MEETING

1. The minutes of last meeting was presented and confirmed
2. There is discussion on recruitment of teaching staff as per the requirement as per the SPPU Guidelines.
3. Academic activities for Year 2021-22 were discussed and the Academic Calendar (2021-2022) will be developed immediately in the staff meetings by Academic Planning & department
4. There is the change in the IQAC Committee new co-ordinator was appointed. The principal introduce Mr.Sathe H.D. to all committee members.
5. It was decided that to conduct various workshop and seminar for staff.
6. No any other matters discuss.


IQAC Co-ordinator

Principal


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2. Second IQAC meeting of Academic Year 2021-22

Date: 21.04.2022

Under the chairmanship of Mr.Dudhawade D R, Act. Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Sathe H. D. in the faculty room on 21st April 2022. The following important points have been discussed and resolution made accordingly.

Agenda

- Presentation of minutes of the last meeting held on 24.12.2021
- To organise extension activities in collaboration with different attached agencies
- To review the Academic plan and progress
- To organize workshop for M.Ed. Students
- To organize Gender Awareness Programme for B Ed & M.Ed. Students
- Any other matter

MINUTES OF IQAC MEETING

1. The minutes of last meeting was presented and confirmed
2. There is discussion on organize different extension activities such as “Swacha Bharat Abhiyan”, Street Play, Poster presentation on Various social issues.
3. As per the Academic plan different activities were conducted in college campus. The review was taken and instruction is given to complete remaining activities before the end of the academic year.
4. It was decided to conduct research methodology workshop in collaboration with other teacher education institute.
5. It was decided conduct gender awareness programme such as : street play & various lecture on gender equity.
6. No any other matters discuss.


IQAC Co-ordinator

Principal


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3. Third IQAC meeting of Academic Year 2021-22

Date: 15.09.2022

Under the chairmanship of Mr.Dudhawade D R, Act. Principal of College of Education (B.Ed. & M.Ed.) Chakan, a meeting of IQAC was organized by the IQAC coordinator Mr.Sathe H. D. in the faculty room on 15th September 2022. The following important points have been discussed and resolution made accordingly.

Agenda

- Presentation of minutes of the last meeting held on 21.04.2022
- To purchases text & reference books
- To discuss problems faced by teacher while executing Academic calendar
- To conduct feedback from various stakeholders and analyse
- To develop action taken report
- To decide future plan for Academic year 2019_20.
- Any other matter

MINUTES OF IQAC MEETING

1. The minutes of last meeting was presented and confirmed
2. It was decided to purchase B.Ed. & M.Ed. Text & reference books in the library
3. The problems faced by teacher while executing Academic calendar are discussed in staff meetings,
4. The review and feedback of all departments from the department in charge teacher was taken.
5. Action taken repot was developed.
6. Future plan for Academic year 2022-23 was developed.
7. No any other matters discuss.

IQAC Co-ordinator

Principal


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Action Taken Report

	Decision	Action Taken
1.	Staff Selection procedure of both B Ed and M Ed has been reviewed	The advertisement of staff recruitment was given in News Paper. The staff was appointed as per the guideline of NCTE & SPPU, Pune by Local Selection Committee
2.	Deciding the yearly Plan of Action with respect to Academic , Curricular and Co-curricular activities for the year 2021-22	The Academic plan was prepared including academic curricular & Co- curricular activities
3.	To conduct training programs for teaching & Non-teaching staff.	For the Teaching Staff Skill Development Program was successfully conducted. For the Non-Teaching Staff How to fill Online Report of AISHE & MIS
4.	To organise extension activities in collaboration with different attached agencies	Different extension activities such as Guidance to counseling center, Health Checkup camp & ration Kit distribution are carried out in collaboration with different attached agencies
5.	To organize workshop for M.Ed. Students	The workshop on Research Methodology was successfully conducted
6.	To organize Gender Awareness Programme for B Ed & M.Ed. Students	The lecture on "women empowerment was organized. Street paly on the theme : Save the Girls was performed by B.Ed. & M.Ed. Students
7.	To purchases text & reference books	College purchased B.Ed. & M.Ed. Text & reference books in the library
8.	To conduct feedback from various stakeholders and analyses	The feedback from various stakeholders such as Students, Parents, employers, Alumni was conducted through Google forms and analysed.


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